



## Policies & Procedures Manual

Section: 1.0 Facilities  
Policy: Escort Policy  
By-Law: 2006-14

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Revision:

Coverage: This policy shall apply to all visitors to the Ripley-Huron Community Centre.

Policy Statement: Visitors to Ripley-Huron Community Centre exhibiting unacceptable behavior, or have been requested by an official to leave, Municipal staff will support the official in order to promote a healthy safe environment within the facility.

Legislative Authority: N/A

Contents:

1. Any person, who has been asked to move to a different location by an official, shall be escorted by a staff person (if requested) in a courteous manner.
2. If an official requests the removal of a person; staff should clarify if the removal is from the stands to the lobby area, or from the stands to the parking lot.
3. If the disruptive person refuses, the police will be notified immediately, and staff will wait for their assistance.
4. If staff feels that there is any threat to personal injury to himself or another patron; Police should be notified immediately for assistance.
5. Any incident should be recorded in the Facility Log book in detail, and an incident report completed.